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Parks and Recreation

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2728 East 171st Street
Westfield, IN 46074
westfield.in.gov

To: Westfield Board of Work

From: Melody Jones

CC: Todd Burtron

Date: November 15, 2011

RE: Park Signage

Dear Board Members:

Westfield Parks and Recreation Department is requesting the approval to contract with CSI Signs for manufacturing and installing park signs. Browning Day Mullins Dierdorf Landscape Architects designed the new park signs and produced the construction plans.

This request includes new park identification signs for 6 parks; 10 secondary ID signs; 10 park rule signs; 5 playground rule signs; 1 skate park sign; 1 splash park sign; 2 hill signs and 2 sledding slope signs.

A Request for Quote (RFQ) went out on October 6th to five sign companies. We had four respond to the RFQ. CSI Signs had the low quote of \$81,136.21. Browning Day's estimated cost was \$98,633.75. Below is a table showing all the quotes received.

CSI Signs	\$ 81,136.21
Sign A Rama	\$ 85,083.00
TC Property's	\$116,200.00
Premier Sign Group	\$ 88,906.95

This project will be paid for with Park Impact Fees.